

**MINUTES**  
**CITY OF CLEVELAND**  
**MUNICIPAL AIRPORT AUTHORITY**  
**January 26, 2024**  
**9:00 AM**



**Be it recorded that the Cleveland Municipal Airport Authority met in a regular session on Friday, January 26, 2024, at 9:00 AM in the Cleveland Municipal Airport Conference Room**

**MEMBERS PRESENT:** Steve Wright, Tom Rowland, Robbie Garrison, and Mark Fidler

**MEMBERS ABSENT:** Ben Chandler

**CITY STAFF:** Zachary Colescott (Airport Manager) and Laura Duncan (Recording Secretary)

**FBO STAFF:** Adam DeKinder, Allen Howell

**CONSULTANTS:**

**GUESTS:** Bary Stephan, Tony Rasda, Jeffrey Garrett, Britt Clark, Caleb Cornett, Jenny Hoffman, Patrick Butler, Joseph Meadows, Rex Wallis, and Mark Chaney

**MEDIA:** Tim Sinard

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**CALL TO ORDER**

The meeting was called to order by Chairman, Steve Wright, at 9:01 am

**ROLL CALL**

Chairman Steve Wright called the roll and is recorded above as Members Present and Absent.

**ACCEPTANCE OF MINUTES**

**Chairman Wright called for a motion to accept the minutes from the November 17, 2023, meeting. Tom Rowland motioned to accept, seconded by Mark Fidler and all were in favor.**

**UPDATES**

**Director's Report**

Zach Reported that Phase I – Preliminary Engineering has wrapped up for the next set of T-hangars. A grant request for Phase II – Final Design through bid has been submitted to the Tennessee Department of Transportation, Aeronautics Division for their review. The Jetport should be on the agenda for the February 22<sup>nd</sup> Tennessee Aeronautics Commission meeting where we will present the project request. The total project request is for \$84,500.00 utilizing Federal Entitlement funds. Of that, \$4,225.00 would be the local match.

Director's Report

Zach reported on January 11<sup>th</sup>, the airport beacon failed. At the time, the reason was unknown, but upon climbing the tower to investigate, it was clear that damage of some sort had occurred. After conferring with the manufacturer, it is their opinion that a lightning strike occurred at some point in the past. Failure was not immediate but occurred over time following that. The manufacturer has assembled a list of parts to be shipped to Jetport for installation. Service will be performed by Guardian Electric.

Director's Report

Zach reported that Public Works installed the plaque for Mark Fidler earlier this month. Mr. Fidler selected a location in the lobby of the terminal building. The plaque is available for viewing during normal business hours.

**FBO REPORT**

Adam DeKinder reported that sales are currently down due to the weather and should increase in March.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

- A. Jeffrey Garrett with Cleveland High School Aviation Program addressed the Authority requesting space for the Tango Flight Program.

**Mr. Garrett gave a short presentation about the Tango Flight ([tangoflight.org](http://tangoflight.org)) program that Cleveland High School students can be a part of. They are building a plane from a kit and as they build, they will need a bigger space. They are requesting the CMAA find a space of about 1,000 sq ft that they could use for a few months to complete the plane.**

- B. Tennessee Flight Training Services/Lease Agreement. Q/A with Chris Erlanson

**Tom Rowland made the motion to approve the lease agreement with Tennessee Flight Training Services, seconded by Mark Fidler, and unanimously approved.**

- C. T-Hangar & Ground Lease Requested Update (s)

**At the last meeting, it was discussed that the T-Hangar and Ground Lease needed to be updated. Zach made the changes and presented a draft to the board before the meeting.**

**Robbie made the motion to approve the updated T-Hangar and Ground Lease, seconded by Tom Rowland and unanimously approved.**

- D. Discussion of Current Rates

**Hangar rental rates have not increased in 2 years. Zach suggested that based on last year's consumer price index (CPI) data a 3.35% price increase would be in order. It was also suggested that we review the rates with the CPI annually to keep current I, our**

**rates. Zach also suggested that there should be a rate increase for Hangars N-17 and N-37 due to their increased size over our standard-sized T-hangars.**

**Robbie Garrison made the motion to increase the rates for FY25 and to review rates yearly, seconded by Tom Rowland and unanimously approved.**

E. Discussion of Fuel Pricing

**Steve Wright wants to review and work on how we can price fuel to make more of a profit. He said that it is something that needs to be researched and reviewed because the land leases and hangar rent are supplementing the cost of pumping fuel.**

F. Andreas Montgomery is requesting additional time to make aircraft in Hangar N-21 Airworthy with new Rules and Regulations updates.

G. Andreas Montgomery is requesting additional time to make aircraft in Hangar N-19 Airworthy with the new Rules and Regulations updates.

**Andreas Montgomery was not there to address the board. Steve Wright made the motion to have John Kimble start the eviction process, seconded by Tom Roland and unanimously approved.**

H. Greg Swift requesting additional time to make aircraft in Hangar N-41 Airworthy with new Rules and Regulations updates.

**Zach Reported to the board that the issue had been resolved before the meeting.**

**BOARD MEMBER REPORTS**

**Steve Wright – None**

**Tom Rowland – Tom asked to take the time, with the media and board, to formally dedicate the terminal building in Mark's name.**

**Ben Chandler -**

**Robbie Garrison –**

**Mark Fidler –**

**Next meeting: March 15, 2024, at 9:00 a.m. at Jetport.**

**Adjournment: 10:49**

Respectfully submitted,

Laura Duncan,  
Recording Secretary